

**Ballston Community Public Library
Board of Trustees Meeting Agenda
February 22, 2023**

- 1) Call to order**
- 2) Minutes of February 1, 2023 Meeting**
- 3) Report of Special Funds**
- 4) Monthly Financial Reports**
- 5) Approval of Bills**
- 6) Librarians' Reports**
- 7) Reports of Committees**
 - a) Town Liaisons
 - b) Personnel Committee
- 8) Unfinished Business**
 - a) Reopening Plan Update
 - b) Local History & Lighting Construction Project
 - c) Ballston Legislation & Transition
 - d) Trustee Vacancy
 - e) Wellness Hours
- 9) New Business**

*Privilege of the floor ONLY on items for consideration and action this evening. (limit 3 mins.)
Please state your name, address, and the resolution number you are referring to when speaking.*

- a) **RESOLUTION 23-019** Consider approving monthly Transition Status Report to the Town of Ballston.
- b) **RESOLUTION 23-020** WHEREAS the Library is chartered as the "Ballston Community Public Library", and the board intends to retain that name as the library explores updating its legislation and charter;
BE IT RESOLVED that the board shall make especial efforts to ensure all official documents in effect now or developed in the future refer to the Library as the "Ballston Community Public Library" (the "Chartered Name") consistently, and any documents not using the Chartered Name shall be updated to use the Chartered Name when it is prudent to do so.
- c) **RESOLUTION 23-021** Consider creating the part-time position of Account Clerk/Typist as Office Manager for the Ballston Community Public Library at an hourly rate of \$20 an hour.
- d) **RESOLUTION 23-022** Consider appropriating \$1,000 from Contingency and \$7,575 from Fund Balance to fund the position of Account Clerk/Typist for the remainder of 2023.

- e) **RESOLUTION 23-023** Consider approving a raise in salary for Terry Riley from \$19.90 per hour to \$21 per hour effective 2/20/2023.
- f) **RESOLUTION 23-024** BE IT RESOLVED that Ballston Community Public Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board of Trustees on 2/22/2023.

Privilege of the floor on any topic. (Limit 3 mins.)

10) Executive Session: Personnel Matter

11) Adjournment

February Voucher Signer: Sue Tomlinson

Charlton Town Board Meeting: Monday, March 13 at 7:30 PM

Ballston Town Board Meeting: Tuesday, March 14 at 6:30 PM

March Voucher Signer: Julia Stone