

**Town of Ballston Community Library
Board of Trustees Meeting Minutes
May 4, 2022**

Call to order: The meeting was called to order at 7:02 p.m. by President Steve Zarelli.

Present via Zoom: [x]Rebecca Darling, Director; [x]Jenn Richard, Adult Services Librarian, [x]Alyssa Harvey, Youth Services Librarian.

Trustees: [x]Steve Burchett, [x]Michelle Hernandez, [x]Tom Shaginaw, [X]Carolyn Speenburgh, [x]Julia Stone, [x]Sue Tomlinson, [x]Steve Zarelli

Town of Ballston Representative – []Michael Carota

Town of Charlton Representative – []Chris Tasse

Unfinished Business:

Reopening Plan Update: President Zarelli gave a brief overview of the Reopening Plan Policy drafted by the Board in 2019, based on information provided by SALS and the CDC. Director Darling stated that the Library is currently in Stage 5.

On Friday, April 29, the Saratoga County COVID-19 positivity once again reached “High”. Director Darling shared the Saratoga County recommendation that individuals aged two years and over wear a well-fitting mask covering the mouth and nose indoors, regardless of vaccination status.

Director Darling surveyed Capital District libraries and their current requirements/guidelines for masking inside their buildings, and learned that their policies present a range of options, from full indoor masking or buildings closed to the public, to no mask requirements under any circumstances. After some email conversation, Trustees and Staff had previously narrowed down the options they would be comfortable with implementing at the Town of Ballston Community Library. One option would be to make masks for individuals ages 2 and older optional under all circumstances, and another option would be to make masking **recommended** when visiting the library, browsing for books, using library spaces, but **required** for individuals attending a program or a meeting.

A discussion where Trustees expressed their thoughts regarding these options followed.

Resolution 22-038: Amend the Town of Ballston Community Library Reopening Plan as follows.

At a Meeting of the Board of Trustees of the Town of Ballston Community Library, New York, on May 4, 2022, there were:

	Present	Absent	Aye	Nay	Abstain
Steve Zarelli	X		X		
Michelle Hernandez	X		X		
Steve Burchett	X		X		
Sue Tomlinson	X		X		
Tom Shaginaw	X		X		
Carolyn Speenburgh	X		X		
Julia Stone	X		X		
Total	7	0	7	0	0

I, Trustee Steve Burchett, offer the following resolution and move its adoption:

Amend the Town of Ballston Community Library Reopening Plan when the CDC COVID Community Level in Saratoga County is “High”, as follows.

BE IT RESOLVED: that the Board of Trustees of the Town of Ballston Community Library does hereby amend the Town of Ballston Community Library Reopening Plan when the CDC COVID Community Level in Saratoga County is “High” to state that masks covering both the mouth and nose are:

- *Recommended* for people aged two and over while inside the library

Seconded by Trustee Michelle Hernandez, offered for discussion and duly put to a vote, the results of which appear above.

Resolution 22-039: Further amend the Town of Ballston Community Library Reopening Plan as follows.

At a Meeting of the Board of Trustees of the Town of Ballston Community Library, New York, on May 4, 2022, there were:

	Present	Absent	Aye	Nay	Abstain
Steve Zarelli	X		X		
Michelle Hernandez	X			X	
Steve Burchett	X			X	
Sue Tomlinson	X		X		
Tom Shaginaw	X			X	
Carolyn Speenburgh	X			X	
Julia Stone	X			X	
Total	7	0	2	5	0

I, Trustee Sue Tomlinson, offer the following resolution and move its adoption:

Amend the Town of Ballston Community Library Reopening Plan when the CDC COVID Community Level in Saratoga County is “High”, as follows.

BE IT RESOLVED: that the Board of Trustees of the Town of Ballston Community Library does hereby amend the Town of Ballston Community Library Reopening Plan when the CDC COVID Community Level in Saratoga County is “High” to state that masks covering both the mouth and nose are:

- *Required* for people aged two and over *attending group programs or meetings* inside the library

Seconded by President Steve Zarelli, offered for discussion and duly put to a vote, the results of which appear above. The motion did not pass.

Adjournment: at 7:51 p.m., on a motion by Michelle Hernandez with second from Tom Shaginaw, trustees voted with all in favor to adjourn the meeting.