

**TOWN OF BALLSTON
COMMUNITY LIBRARY**

	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actuals through July 31</u>	<u>2020 Proposed</u>	<u>2019-2020 Dollar Change</u>	<u>2019-2020 Percent Change</u>
SALARIES & BENEFITS						
Salaries (AKA "Personal Services")						
Certified Librarians	164,395	167,059	96,380	172,071	5,012	3.0%
Clerical Staff	102,785	111,067	67,068	128,397	17,330	15.6%
Custodial Staff	1,950	23,500	11,275	20,600	(2,900)	-12.3%
Pages	22,967	23,976	14,048	25,488	1,512	6.3%
Sub Total:	292,097	325,602	188,771	346,556	20,954	6.4%
Employee Benefits						
Retirement	26,285	31,000	6,649	31,000	-	0.0%
Social Security and Medicare	22,801	23,400	12,618	26,531	3,131	13.4%
Hospital/Medical Insurance	24,303	30,000	13,654	24,000	(6,000)	-20.0%
Disability Insurance	151	250	38	250	-	0.0%
Sub Total:	73,540	84,650	32,959	81,781	(2,869)	-3.4%
Salaries & Benefits Total:	365,637	410,252	221,729	428,336	18,084	4.4%
EQUIPMENT						
Computers/Peripherals	11,063	12,000	7,067	12,500	500	4.2%
Library Equipment/Furniture	1,451	1,000	960	10,000	9,000	900.0%
Equipment Total:	12,513	13,000	8,027	22,500	9,500	73.1%
CONTRACTUAL						
Library Materials						
Library Materials	69,785	78,000	39,100	80,000	2,000	2.6%
Periodicals	2,759	3,000	144	3,000	-	0.0%
Newspapers	1,352	1,800	1,871	1,800	-	0.0%
E-books	2,400	5,500	5,312	5,000	(500)	-9.1%
Digital Content (Hoopla)	-	-	-	10,000	10,000	NA
Computerized Databases	379	1,500	229	1,500	-	0.0%
Sub Total:	76,675	89,800	46,655	101,300	11,500	12.8%
Operating Expenses						
Library Automation	20,589	21,250	10,655	22,715	1,465	6.9%
Fuel and Utilities	18,856	20,000	10,965	20,000	-	0.0%
Custodial Services	19,820	-	440	-	-	NA
Grounds Services	685	1,500	385	1,500	-	0.0%
Custodial Supplies	2,940	2,200	1,358	2,500	300	13.6%
Repairs - Building	27,318	22,500	18,215	22,500	-	0.0%
Oper/Main Contracts	12,083	12,000	3,343	12,000	-	0.0%
Sub Total:	102,291	79,450	45,361	81,215	1,765	2.2%
Office Expenses						
Office and Library Supplies	2,930	4,200	1,469	4,200	-	0.0%
Telephone	2,539	2,100	840	2,100	-	0.0%
Postage and Freight	360	250	635	400	150	60.0%
Publicity and Printing	1,247	1,540	827	1,540	-	0.0%
Programs	12,566	13,500	11,786	13,500	-	0.0%
Travel and Memberships	3,077	3,500	3,382	3,500	-	0.0%
Photocopier/Toner	481	1,200	1,218	1,200	-	0.0%
Sub Total:	23,201	26,290	20,158	26,440	150	0.6%
Contractual Total:	202,167	195,540	112,175	208,955	13,415	15.6%
SPECIAL ITEMS						
Auditing	-	4,250	2,400	4,250	-	0.0%
Other	30	-	68	-	-	-
Building Insurance	4,863	5,222	1,222	5,222	-	0.0%
Contingency	-	1,000	-	1,000	-	0.0%
Special Items Total:	4,893	10,472	3,690	10,472	-	0.0%
SUMMARY						
Salaries & Benefits	365,637	410,252	221,729	428,336	18,084	0
Equipment	12,513	13,000	8,027	22,500	9,500	1
Contractual	202,167	195,540	112,175	208,955	13,415	0
Special Items	4,893	10,472	3,690	10,472	-	-
TOTAL ALL OPERATIONS:	585,211	629,264	345,621	670,264	41,000	6.5%
Check Against TOTAL REVENUE:	615,978	629,264	670,264	670,264	41,000	6.5%
Delta:			0			