

BEFORE THE UNIVERSITY OF THE STATE OF NEW YORK

IN THE MATTER OF THE APPLICATION :
OF THE BALLSTON COMMUNITY PUBLIC LIBRARY :
TO AMEND ITS CHARTER : PETITION
TO INCREASE THE NUMBER OF TRUSTEES :

TO THE BOARD OF REGENTS OF THE UNIVERSITY OF THE STATE OF NEW YORK

We, the undersigned, being all the trustees of the Ballston Community Public Library;
James D. Carol Margaret Mark Francis
Fisk , Brower , Kincaid , Benz , and Hanlon ,

respectfully petition as follows:

1. That on June 27, 1958, the Ballston Community Public Library was granted a provisional charter valid for five years. Its board of trustees consisted of five members.
2. That on June 28, 1963, the Ballston Community Public Library was granted an absolute charter.
3. That on March 29, 1978, the board of trustees of the Ballston Community Public Library voted at a regular meeting to petition the Board of Regents for an amendment to its charter to increase the number of board members to be appointed by the Supervisors of the Town of Ballston from five to 7, the terms of office for the 2 new trustees to be for five years, one to expire in 1982, one to expire 1983.

WHEREFORE, your petitioners respectfully request that the absolute charter granted on June 28, 1963 to the Ballston Community Public Library, now be amended by increasing the number of trustees to 7.

Dated: 4/25, 1978
Location: Lake Hill and Lawmar Lane
Burnt Hills
New York 12027

BOARD OF TRUSTEES OF THE BALLSTON COMMUNITY
PUBLIC LIBRARY

(signature) James D. Fisk
(name) Carol A. Brower, President

Margaret B. Kincaid

Mark H. Benz

Francis R. Hanlon

STATE OF NEW YORK)

SS

COUNTY OF SARATOGA)

THIS IS TO CERTIFY, that the undersigned being duly sworn, says:

1. That the undersigned is the Secretary for the board of trustees of the Ballston Community Public Library.

2. That at a duly called meeting of the board of trustees of the Ballston Community Public Library held at the library in Burnt Hills, New York on March 29, 1978 at 7:30 PM at which meeting all of the members being present the following Resolution was duly and unanimously* adopted.

RESOLVED, that the board of trustees of the Ballston Community Public Library be enlarged from five to seven members.

3. That the names and addresses of all members of the board of trustees of the Ballston Community Public Library are as follows:

<u>Name</u>	<u>Address</u>
<u>Mr. James D. Fisk</u>	<u>15 Lawmar Lane, Burnt Hills, N.Y.</u>
<u>Mrs. Carol Brower</u>	<u>30 Beechwood Dr., Burnt Hills, N.Y.</u>
<u>Mrs. Margaret Kincaid</u>	<u>9 Lawmar Lane, Burnt Hills, N.Y.</u>
<u>Mr. Mark Benz</u>	<u>11 Parkwood Drive, Burnt Hills, N.Y.</u>
<u>Mr. Francis Hanlon</u>	<u>Garret Rd., RD 2, Ballston Spa, N.Y.</u>

4. That all the above named members attended the meeting above referred to and all of the said members present at such meeting noted in favor of the said Resolution.*

Francis P. Hanlon
Secretary for the Board of Trustees of the
Ballston Community Public Library

Sworn to ...

Notarization

* If not unanimous, substitute
Those noting "Aye" (number)
Those noting "Nay" (number)

STATE OF NEW YORK) SS.:

COUNTY OF SARATOGA)

James D. Carol Margaret Mark Francis
Fisk Brower Kincaid Benz AND Hanlon

as members of the board of trustees of the Ballston Community Public Library, each being duly sworn, depose and say: That they are the petitioners named in and who subscribed to the foregoing petition, that they have read the said petition and know the contents thereof; and that the same is true to their knowledge except as to matters therein stated to be alleged upon information and belief, and as to those matters, they believe it to be true.

James D. Fisk
Carol A. Brower
Margaret B. Kincaid
Mark G. Benz
Francis R. Hanlon

Subscribed and sworn to
before me etc.

Thomas J. Hanlon
Notary Public

The above is hereby approved on behalf of the Town of Ballston, New York.

William E. Smith
Town Board, Town of Ballston

The University of The State of New York
THE STATE EDUCATION DEPARTMENT

To: Robert-J. Flores

Date: May 11, 1978

From: R. Edwin Berry

Subject: Ballston Community Public Library --Application for
(Library)
Charter Amendment

Located: Burnt Hills, County: Saratoga

System: Southern Adirondack Library System

Type of Library: Town Public Library - Special District Chap. 203, Laws 1957

Date First Chartered: Prov. June 27, 1958 Absolute June 28, 1963

Chartered to serve: Town of Ballston minus, Population: 5,904
village of Ballston Spa Square Miles: 29.8

1. Requirements Met:

- yes Employment (Reg. §90.8)
- yes Hours (Reg. §90.2.c)
- yes Annual Report (Ed. Law §215)
- yes Trustee Meetings (Ed. Law §260.5)

2. Remarks: Under the terms of Ed. Law 260 as revised last year, this library wishes to increase the number of its trustees from 5 to 7. Its charter amendment petition appears in good order.

3. Consultant's Recommendation: I recommend granting a charter amendment.

R. Edwin Berry

attached: Application
Budget (current and projected if available)

OFFICIAL COPY
TO BE SENT TO
DIVISION OF LIBRARY
DEVELOPMENT

The University of the State of New York
The State Education Department
Division of Library Development
99 Washington Avenue
Albany, New York 12210

OFFICE USE ONLY
Approved *[Signature]*
Date *March 31, 1978*
Reg. Number *470*

APPLICATION FOR LIBRARY REGISTRATION

To the Regents of The University of the State of New York:

The ..(Town of) *Ballston Community Publing Library*..... Library, by
its presiding officer [*insert name of such officer*]..... *James D. Fisk*.....
respectfully shows to your honorable Board the following:

The said library was incorporated under the laws of New York on
[date] ..*June 28, 1963*..... and is maintaining a library service for the free use of
the inhabitants of [*specify locality to be served*] ..*Town of Ballston*.....

Suitable provision has been made for the equipment and proper maintenance of the said
library which now has available for its purposes the property shown in the following in-
ventory and statement:

INVENTORY

Library Materials	Number	Estimated value
Books and microforms - volumes	<i>20,451</i>	\$ <i>200,451</i>
Periodicals and newspapers - bibliographic volumes	<i>826</i>	<i>20,000</i>
Audiovisual materials - physical items	<i>710</i>	<i>21,300</i>
Other nonbook - physical items	<i>3,155</i>	<i>3,500</i>
Library Materials Total	<i>25,142</i>	\$ <i>245,251</i>
Other Property		
Building and Grounds located at <i>.Lake Hill and Lawmar Lane, .</i> <i>Burnt Hills, New York</i>		\$ <i>60,000</i>
Library furniture and equipment		<i>73,005</i>
Accounts receivable		<i>none</i>
Other property [<i>real estate, bonds, mortgages, etc.</i>]		<i>none</i>
.....	
.....	
Cash on hand, in bank, or invested		<i>274¹</i>
Other Property Total		\$ <i>133,279</i>
GRAND TOTAL		\$ <i>378,530</i>

1 Trustees' Fund

STATEMENT

Field. The library is for the free use of both lending and reference of [specify locality to be served] Town of Ballston

.....containing 5904 inhabitants.

There are available to these peopleno..... other free libraries. [If there are any, give name and location of each.]

Location. The library will be kept in [describe rooms, building and its location].
Frame and brick building, 2 floors, corner of Lake Hill and Lawmar Lane

For these quarters the trustees will pay a rental of \$..... a year.

Hours. The library will be kept open not less than 35 hours each on 5 days of each week.

Resources. An annual appropriation of \$46,640.00..

[cross out what does not apply] { ~~has been voted by~~ } Town of Ballston

Besides this we expect the following income during the year:

From: Library System \$1,350.00

Federal Aid - Library Operation 3,160.00

Fines and fees 3,160.00

Gifts 750.00

Other Sources (Charlton donation) 750.00

Local Sponsor Incentive Aid 375.00

Total \$52,275.00..

[Do not omit estimate of income.]

Expenses. We expect to pay out during the year:

For: Salary of librarian \$14,680.25

Salary of assistants, if any 28,145.78²

Janitorial services -

Library materials 7,646.37

Furniture and equipment 1,026.52

Other operational costs 6,022.37³

Total \$57,521.29

² Janitorial service included

³ Includes maintenance and miscellaneous

At a legal meeting of the trustees of the said library, held March 29,
1978..., at which there were present the following trustees, *[Write names in full.]*

..... Mark Benz.....

..... Carol Brower.....

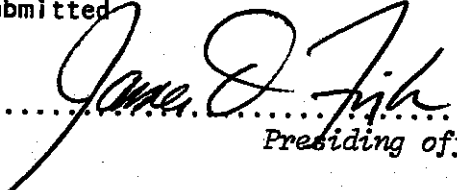
..... Margaret Kincaid.....

..... James D. Fisk.....
.....
.....
.....
.....
.....

being a quorum of the full board, it was voted, that, inasmuch as public interest will
be promoted by such action, the presiding officer of this board *[Insert name of such
officer.]*^k James D. Fisk, president be hereby directed to apply
to the Regents of The University of the State of New York for the registration of this
library under the name of *[Give the exact corporate name of the library. If a branch
library give name of library followed by name of branch.]* ... Town of Ballston.....
Community Library.....

Now, therefore, I *[Insert name.]* James D. Fisk,.....
as presiding officer of the ... Town of Ballston Community..... Library,
and in its behalf, do hereby request the Regents of The University of the State of New
York to register the said library as maintaining a proper standard.

Respectfully submitted

..... 
Presiding officer

STATE OF NEW YORK

.....Saratoga.....

.....COUNTY.....

} ss

.....James D. Fisk..... and
[Presiding officer]

.....Francis Hanlon..... being duly sworn,
[Secretary]

each forself deposes and says that has read the foregoing petition
and knows its contents; that its statements of facts there in are in all respects
true as verily believes, and that the said
James D. Fisk..... is now the presiding officer of the said library and
the saidFrancis Hanlon..... is its secretary.

.....James D. Fisk.....
Presiding officer
.....Francis P. Hanlon.....
Secretary

Subscribed and sworn to before me this

..... day of 1978..

.....Thomas P. Hanlon.....

TOWN OF BALLSTON COMMUNITY LIBRARYOperating Budget for 1978SALARIES

Certified Librarians	\$16,284.
Clerical Staff	14,170.
Building Staff	1,275.
Temporary	756.
TOTAL SALARIES	32,485.

EMPLOYEE BENEFITS

State Retirement	2,000.
Social Security	1,900.
Hospital & Medical	700.

LIBRARY MATERIALS

Books (non microform)	6,900.
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SERIALS

Periodicals	1,275.
Other Serials	155.

AV MATERIALS

Recordings (Cassettes, discs, tapes)	150.
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OTHER NONBOOK MATERIALS

Itemized nonbook (Pamphlets, maps, etc.)	50.
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OPERATING EXPENSES

Fuel & Utilities	2,260.
Custodial Supplies	320.
Repairs to Building & Bldg. Equipment	200.
Insurance	605.
Oper. & Maint. Expenses - Contracts	400.

OFFICE EXPENSES

Office & Library Supplies	1,365.
Telephone	575.
Postage & Freight	300.
Publicity & Printing	100.
Travel	50.
Rental, Repair Off. Equip.	400.

EQUIPMENT

200.

CONTINGENCY

500.

TOTALS **\$52,890.**

RECEIPTSANTICIPATED

Property Taxes	46,640.
Charlton Grant	750.
SALS Grant	1,350.
Fines & Fees	3,160.
Local Sponsor Incentive Aid	375.

TOTAL **\$52,275.**

The University of The State of New York
THE STATE EDUCATION DEPARTMENT

To: Robert J. Flores

Date: April 26, 1978

From: R. Edwin Berry

Subject: Town of Ballston Community Library --Application for
(Library)
Re-registration

Located: Burnt Hills, County: Saratoga

System: Southern Adirondack Library System

Type of Library: Town Public Library - Special District

Provisional June 27, 1958

Date First Chartered: Absolute June 28, 1968

Town of Ballston minus village

Chartered to serve: of Ballston Spa, Chapter 203, Population: 5,904
Laws of 1957

Square Miles: 29.8

1. Requirements Met:

yes Employment (Reg. §90.8)

yes Hours (Reg. §90.2.c)

yes Annual Report (Ed. Law §215)

yes Trustee Meetings (Ed. Law §260.5)

2. Remarks: This library was originally registered (#283, August 26, 1957) when it was an association library, Community Library of Burnt Hills - Ballston Lake. The library offers excellent service and far exceeds Commissioner's Regulations.

3. Consultant's Recommendation: I recommend that this library be reregistered under its current name.

R. Edwin Berry

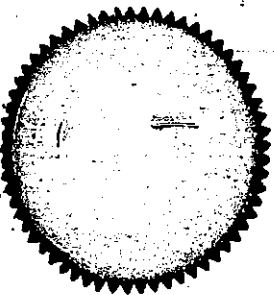
attached: Application
Budget (current and projected if available)

The
 University of the
 Education
 State of New York
 Department

Absolute Charter of

The Ballston Community Public Library

This instrument witnesses that the Board of Regents for and on behalf of the Education Department of the State of New York has granted this absolute charter to the Ballston Community Public Library, situate in the County of Seneca, which was incorporated by the Board of Regents under a provisional charter granted on June 25, 1882, and has confirmed the said incorporation with all its powers, privileges, and duties.



Wm. A. C. C. C.
 Secretary

Granted June 25, 1883, by the Board of Regents
 for and on behalf of the State Education Department,
 confirmed under the seal of said Department
 and recorded therein, Number 8427

[Signature]
 Secretary of the State
 and Commissioner of Education

adopted June 28, 1963

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
THE NEW YORK STATE LIBRARY
LIBRARY EXTENSION DIVISION
ALBANY 1

VOTE FOR ABSOLUTE CHARTER

The Ballston Community Public LIBRARY. AN APPLICATION HAVING
BEEN MADE BY AND ON BEHALF OF THE TRUSTEES OF THE The Ballston Community
Public LIBRARY, Burnt Hills, Saratoga COUNTY,
THAT THE PROVISIONAL CHARTER WHICH THE LIBRARY NOW HOLDS BE MADE
ABSOLUTE, AND IT APPEARING THAT THE CONDITIONS FOR AN ABSOLUTE CHARTER
HAVE BEEN SUFFICIENTLY MET, IT WAS

VOTED, THAT THE PROVISIONAL CHARTER GRANTED TO The Ballston Community
Public LIBRARY, Burnt Hills, Saratoga
COUNTY, BY THE BOARD OF REGENTS, ON June 27, 1958, ~~AND~~
~~EXTENDED BY REGENTS' ACTION ON~~ , ~~19~~ , BE AND THE
SAME IS HEREBY MADE ABSOLUTE.

MEMORANDUM RELATIVE TO GRANTING
AN ABSOLUTE CHARTER
TO REPLACE THE PROVISIONAL CHARTER
OF
THE BALLSTON COMMUNITY PUBLIC LIBRARY
Burnt Hills, New York

This library, which was established in 1956 as an association library, has shown tremendous progress as the result of full-scale community interest and support. Within two years they became a public library supported from taxes levied on the Town of Ballston, exclusive of the Village of Ballston Spa, which has its own public library. Through community effort they secured a site and erected an attractive library building modestly estimated at \$35,000.

Library resources and services have developed rapidly as wide-spread community use has steadily increased.

The library meets and exceeds all minimum standards and should continue to do so as the population increases. It is, therefore, recommended that The Ballston Community Public Library be granted an absolute charter.

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
ALBANY 1

CHARLES A. BRIND
COUNSEL

June 18, 1963

Re: Petition for Absolute Charter for
THE BALLSTON COMMUNITY PUBLIC LIBRARY.

Memorandum by Counsel

Attached are the papers submitted by the Library Extension Division petitioning the Board of Regents for an Absolute Charter to replace the provisional charter granted to THE BALLSTON COMMUNITY PUBLIC LIBRARY, on June 27, 1958.

As will be noted from the memorandum included in the papers this library, which was established as an association library, has shown tremendous progress and within two years has become a public library supported from taxes levied on the Town of Ballston.

The library meets and exceeds all minimum standards. It is recommended that an absolute charter be granted.

A proposed vote has been prepared.

Respectfully submitted,

Charles A. Brind.

At a legal meeting of the Trustees of the library, held at the library, 1952, at which there

THE NEW YORK STATE LIBRARY

THE UNIVERSITY OF THE STATE OF NEW YORK

DIVISION OF LIBRARY EXTENSION

ALBANY, N.Y.

APPLICATION

FOR AN ABSOLUTE LIBRARY CHARTER TO REPLACE A PROVISIONAL CHARTER

To the Regents of The University of the State of New York:

The **BOARD OF BALLSTON COMMUNITY LIBRARY**

its president, **Mrs. Earl Townley**, via the Regents of the University for an absolute charter to replace its provisional charter, and in its behalf, do hereby request the Regents

The said library was incorporated by your Board, with a provisional charter granted **June 27, 1951**, and, as hereinafter appears, the required conditions for an absolute charter have been fully met

The library now owns the following property available for its purposes:

INVENTORY

Books	Number	Estimated value
Bound books in good condition	7,989	\$ 10,997.50
Books needing repair	200	5500.00
Pamphlets	1,534	46.02
Unbound magazines [complete volumes]	160	1,380.00
Maps	157	31.40
Other materials not included in book total	1,034	
Total books	8,189	\$ 21,929.92
Other property		
Cases and other furniture		\$ 7648.95
Building		25,000.00
Grounds 100 by 175 feet, located on Corner of Lake Hill Road and Lawmar Lane, Burnt Hills, New York		35,000.00
Cash on hand or in bank		2,158.09
Valid subscriptions receivable		0
Other property [real estate, bonds, mortgages etc.]		0
Total value of other property		\$ 44,807.04
Grand total		\$ 66,736.96

THE NEW YORK STATE LIBRARY

THE UNIVERSITY OF THE STATE OF NEW YORK

Field. The library is for the free use of the community and reference of [Specify locality being served.]
 A library district set up by the New York State Legislature, which is the
 Town of Ballston, minus the Village of Ballston Spa, and anyone living in
 the 4 counties - Saratoga, Hamilton, Washington, Warren of the Southern
 Adirondack Library System. containing 4,908 inhabitants.

There are available to these people other free libraries. [If there are any give name and location of each.]

Scattered throughout the Southern Adirondack Library System; Schoenectady Public Library and other branches in certain locations in the Mohawk Valley Library System.

The library occupies the brick building located on the corner of Lakehill Road and Main Street, Ballston, New York.

Location. The library occupies the brick building located on the corner of Lakehill Road and Main Street, Ballston, New York.

For these quarters the trustees pay a rental of \$0.00 a year.

Hours. The library is kept open not less than 4 hours on 5 days of each week.

It is closed Saturdays during July and August and when a holiday falls on a scheduled Library Day.

Resources

Local facts therein are in all respects true as verified by the Secretary.

State allotment (System Grant) \$1,260.00

Money on hand \$1,340.02

Membership dues \$0.00

Gifts, entertainments and other sources \$0.00

Fines \$0.00

Total resources \$12,639.67

Other property \$0.00

Expenses

Books \$1,573.29

Serials \$0.00

Salary of librarian \$0.00

Salaries of assistants \$0.00

Janitorial services \$0.00

Rent \$0.00

Fuel and light & telephone \$732.70

Insurance \$131.11

Stationery, other supplies, printing, postage and other incidentals \$2,697.36

Total expenses \$10,481.58

Balance on hand \$2,158.09

Total \$12,639.67

At a legal meeting of the trustees of the library, held July 28, 1963, at which there

THE NEW YORK STATE LIBRARY
THE UNIVERSITY OF THE STATE OF NEW YORK
were present the following trustees [Write given names in full] James M. Tansley
DIVISION OF LIBRARY EXTENSION

Marion C. Lewis
Chester Mary Clarke

APPLICATION
FOR AN ABSOLUTE LIBRARY CHARTER TO REPLACE A PROVISIONAL CHARTER

To the Regents of The University of the State of New York it was
voted, that, in as much as the required conditions therefor have been fully met, the president of this board be hereby
directed to apply, in behalf of this library, to the Regents of the University for an absolute charter to replace its
provisional charter.

and, as hereinafter appears, the required conditions for an absolute charter have been fully met.

Now, therefore, I, James M. Tansley, as president of the
Town of Ballston Community Library, and in its behalf, do hereby request the Regents

of The University of the State of New York to grant to the said library an absolute charter to replace its existing
provisional charter.

Respectfully submitted

Pamphlets
Unbound magazines [complete volumes]
Maps
President
James M. Tansley
President

Total books 4,150 \$ 21,529.02

Other property

Cases and other furniture

Building

Grounds 100 feet, located on Corner of Lake and Main
Ballston Lake, Ballston Hills, New York

Cash on hand or in bank

Valid subscriptions receivable

Other property [real estate, bonds, mortgages etc.]

Total value of other property

Grand total

\$

1963 at which time

At a legal meeting of the trustees of the library, held

were present the following trustees of the library, to-wit:

James M. Towner
President

There are available to the people of the State of New York other free libraries. (If there are any give name

and location of each.)

STATE OF NEW YORK

County of *Albany*

Location of the library occupies

James M. Towner
President

For these purposes the trustees pay a salary of \$1,000 per year to the President and \$500 per year to the Secretary.

Hours. The library is kept open on *Monday through Friday* hours on *from 10:00 a.m. to 5:00 p.m.*

each for *himself* self deposes and says that *he* has read the foregoing petition and knows its contents; that its

statements of facts therein are in all respects true as *he* verily believes, and that the said

James M. Towner is now the president of the

said library and the said *Merrill T. McCall* is its secretary.

James M. Towner
President

Merrill T. McCall
Secretary

Gifts, entertainments and other sources

Fines

Expenses

Subscribed and sworn to before me this

29 day of *May*, 19*63*

Robert C. Ketchum

Books \$1,572.82

Salaries \$1,500.00

Salaries of assistants \$500.00

Janitorial services \$500.00

Rent \$732.70

Fuel and light \$131.11

Insurance \$2,697.36

Stationery, other supplies, printing, postage and other incidentals

Total expenses \$10,491.58

Balance on hand \$2,158.09

\$12,649.67