

**Town of Ballston Community Library**  
**Board of Trustees Special Meeting Minutes**  
**February 10, 2021**

**Call to order:** The meeting was called to order at 6:03 p.m. by Vice President Michelle Hernandez.

**Present via Zoom call:** Rebecca Darling, Director; Jenn Richard, Adult Services Librarian.

Trustees: Steve Burchett, Michelle Hernandez, Carolyn Speenburgh, Julia Stone, Sue Tomlinson, Tom Shaginaw, [ Steve Zarelli

Town of Ballston Representative – [ John Antoski

Town of Charlton Representative – [ Doug Ranaletto

**Minutes of January 27 Meeting:** On a motion by Steve Burchett, seconded by Julia Stone, the minutes of the regular meeting of January 27, 2021 were approved with one abstention.

**Old Business:** Motion was made by Tom Shaginaw with second from Carolyn Speenburgh to approve the 2021 contract with the Town of Charlton for \$46,000.

**Executive Session:** At 6:06 p.m., on a motion by Julia Stone, seconded by Tom Shaginaw, trustees voted unanimously to enter executive session to discuss legal matters.

At 6:25 p.m., Sue Tomlinson, which was seconded by Carolyn Speenburgh, to exit executive session, where no votes were taken. The motion was approved with all in favor.

**Old Business:** Hiring update: telephone interviews will take place next week with five applicants for the Head of Youth Services position. We are continuing to canvas for the Library Assistant position. Director Darling is hoping to make an offer next week. Will tackle the Page position next.

**Adjournment:** At 6:30, on a motion by Carolyn Speenburgh with second from Julia Stone, trustees voted unanimously to adjourn the meeting.

**Minutes respectfully submitted by:** Steve Burchett, Treasurer, and Sue Tomlinson, Secretary