

**Town of Ballston Community Library  
Board of Trustees Meeting  
December 2, 2020**

**Agenda**

- 1) Call to order
- 2) Minutes of the October 26, 2020 Meeting
- 3) Minutes of November 4, 2020 Meeting
- 4) Minutes of the November 18, 2020 Meeting
- 5) Minutes of the November 20, 2020 Meeting
- 6) Report of Special Funds
- 7) Monthly Financial Report
- 8) Approval of Bills
- 9) Librarians' Reports
- 10) Reports of Committees
  - a) 2020/2021 Finances
  - b) Records Retention Policy 2100 H
- 11) Old Business
  - a) Reopening Plan revisit
  - b) Head of Youth Services
- 12) New Business
  - a) December 31 Hours of Operation
  - b) 2021 Holiday Schedule
  - c) Special Meeting Schedule
- 13) Executive Session: Discuss Legal Matters
- 14) Adjournment

November Bill Signing: Michelle Hernandez

Town of Ballston Town Board Meeting: Tuesday, November 10 – 6:30pm

December Bill Signing: Tom Shaginaw