

**Town of Ballston Community Library**  
**Board of Trustees Special Meeting Minutes**  
**January 13, 2021**

**Call to order:** The meeting was called to order at 6:04 p.m. by President Steve Zarelli.

**Present via Zoom call:** [x]Rebecca Darling, Director; [x]Jenn Richard, Adult Services Librarian.

Trustees: [x]Steve Burchett, [x]Michelle Hernandez, [x]Carolyn Speenburgh, [x]Julia Stone, [x]Sue Tomlinson, [x]Tom Shaginaw, [x]Steve Zarelli

Town of Ballston Representative – [ ]John Antoski

Town of Charlton Representative – [ ]Doug Ranaletto

**Minutes of 12/23/20 Special Meeting:** On a motion by Michelle Hernandez, seconded by Steve Burchett, the minutes of the special meeting of December 23, 2020 were approved unanimously.

**New Business:** Director Darling reported that the Friends of the Library would like to donate some of the books in storage to various community organizations, since storage is full and there won't be a spring book sale due to the pandemic. Trustees were in favor of this plan.

**Executive Session:** At 6:12 p.m., on a motion by Colleen Speenburgh, seconded by Julia Stone, trustees voted unanimously to enter executive session to discuss legal issues.

At 6:54 p.m., Sue Tomlinson made a motion, which was seconded by Tom Shaginaw, to exit executive session, where no votes were taken. The motion was approved with all in favor.

**UHY LLP, Certified Public Accountants:** Ms. Darling and Steve Burchett reported about a presentation with representatives of UHY LLP, where services they can provide to the Town of Ballston Library were discussed. Julia Stone made a motion, which was seconded by Steve Burchett, to retain UHY LLP to provide financial consultation services related to the Library's transition to a Special District Library, the amount not to exceed \$10,000, to be paid out of the Fund Balance, or other sources if necessary, with the intent of reconciling to the Fund Balance. The motion passed without exception.

**Adjournment:** At 6:57, on a motion by Carolyn Speenburgh with second from Michelle Hernandez, trustees voted unanimously to adjourn the meeting.

**Minutes respectfully submitted by:** Sue Tomlinson, Secretary