Library Director
Town of Ballston Community Library

The Town of Ballston Community Library is seeking a creative, energetic forward-thinking **Director.**

We expect a Director will embrace change and the evolving role of libraries; strategically partner with the trustees and various stakeholders in the community; inspire, engage and develop library staff; and champion creative programs and offerings.

- The Library Director is responsible for all day-to-day operations of the Library; supervising staff, including other librarians; patron relations; developing and managing budgets; assessment of services; ensuring regulatory compliance; and developing and evaluating library staff.

- The position requires strong budgeting, financial, personnel, technology management skills and knowledge of funding opportunities. The Director will be able to demonstrate success in strategic planning, management, and community relations. The Director is also responsible for identifying and addressing issues related to the facility and grounds.

- The Library Director works with the Board of Trustees to design and implement a long-range plan for library services through assessment of best professional practices and stakeholder feedback.

- The Director is responsible for ensuring that the library's physical space, staff, collections and programming meet the needs of the community.

Qualifications
- MLS from an ALA accredited institution and a minimum of five years of relevant professional library experience
- A minimum of one year of supervisory or administrative experience

This is a full-time, salaried exempt position.

Submit Cover Letter/Resume to:
Steve Zarelli, President Board of Trustees
Town of Ballston Community Library
2 Lawmar Lane
Burnt Hills, NY 12027

Or email to: toblibraryboard@gmail.com

Submission deadline
August 1, 2017

   This position will be filled on a provisional basis pending the results of a Civil Service examination to be scheduled at a later date.

"An Equal Opportunity Employer with an Affirmative Action Program"